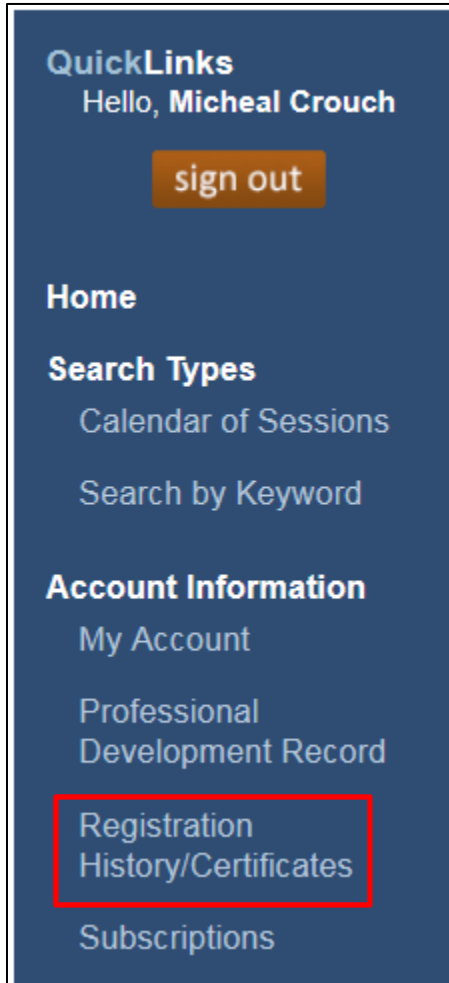


How to Transfer Registration for a Course in escWorks

1. Begin by logging into your escWorks account at www.txccr.escworks.net/default.aspx .
2. Once logged in, view your upcoming sessions by clicking “Registration History/Certificates” in the left navigation menu.




3. Under the course you wish to cancel, click “Transfer Registration”.

Upcoming Sessions		Past Sessions	WaitingList	Online Sessions
Session ID	Title	Start Date	Location	
41889	AP Summer Institute- AP Microeconomics/Macroeconomics <i>AP Micro/Macroeconomics for New and Experienced Teachers</i>	7/12/2016 8:00 AM	Rice University, Rice University Campus	
	Transfer Registration Cancel Registration Print Confirmation			

4. Scroll through the list of available sessions and select the session to which you wish to transfer your registration by clicking the radio button. Then, click "Transfer Registration".

Current Session Session ID: 41889 Fee: \$549.00 Start Date: 7/12/2016 Location: Rice University, Rice University Campus	Available Sessions 7/26/2016 (8:00 AM - 4:30 PM) <input type="radio"/> Session ID: 41888 AP Summer Institute- Pre-AP High School Social Studies - Pre-AP High School Social Studies for New Teachers: World Geography Focus Rice University, Rice University Campus 7/12/2016 (8:00 AM - 4:30 PM) <input type="radio"/> Session ID: 41899 AP Summer Institute- Pre-AP Spanish Language - Pre-AP Spanish Language for New Teachers Rice University, Rice University Campus 7/19/2016 (8:00 AM - 4:30 PM) <input checked="" type="radio"/> Session ID: 41900 AP Summer Institute- AP Spanish Language - AP Spanish Language for Experienced Teachers Rice University, Rice University Campus 7/19/2016 (8:00 AM - 4:30 PM) <input type="radio"/> Session ID: 41927 AP Summer Institute- AP Spanish Language - AP Spanish
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[Transfer Registration](#) [Previous Page](#)



5. A message confirming your transfer of registration will appear. Click "Return to Registration History".

My Account: Registration History - Change Registration

Your registration has been successfully transferred.
Be sure to print out a confirmation page that indicates the change was made by clicking on the link below.

[Return to Registration History](#)