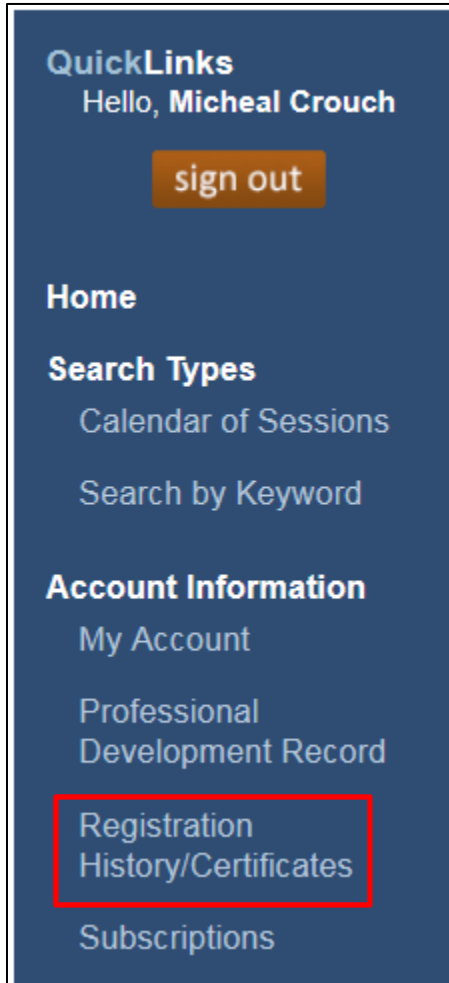
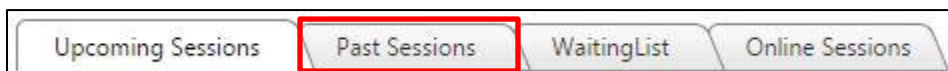


How to Retrieve a Certificate of Completion

1. Begin by logging into your escWorks account at www.txccr.escworks.net/default.aspx.
2. Once logged in, view your past sessions by clicking “Registration History/Certificates” in the left navigation menu.



3. Click the “Past Sessions” tab at the top of the page.



4. If you have not already done so, please complete the course evaluation.

Upcoming Sessions		Past Sessions	WaitingList	Online Sessions
Session ID	Title	Start Date	Location	
41041	Helpdesk Testing Donna November 7, 2015 Print Confirmation Evaluation	11/12/2015 8:00 AM	Rice University, Rice University	

5. Once you have completed the course evaluation, a link to your certificate will replace the link to the evaluation.

Upcoming Sessions		Past Sessions	WaitingList	Online Sessions
Session ID	Title	Start Date	Location	
41041	Helpdesk Testing Donna November 7, 2015 Print Confirmation Certificate	11/12/2015 8:00 AM	Rice University, Rice University	

Note: If the program for which you need a certificate does not appear, requests for duplicate certificates must be made by completing and submitting [this form](#) to the Center for College Readiness. To maintain the security of credit card information on this document, forms will only be accepted via fax or mail.