

How to Create an Account in escWorks

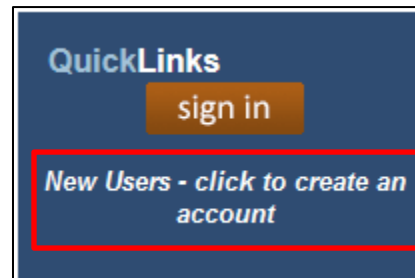
1. Go to www.collegeready.rice.edu.
2. Click “Account Sign In”.



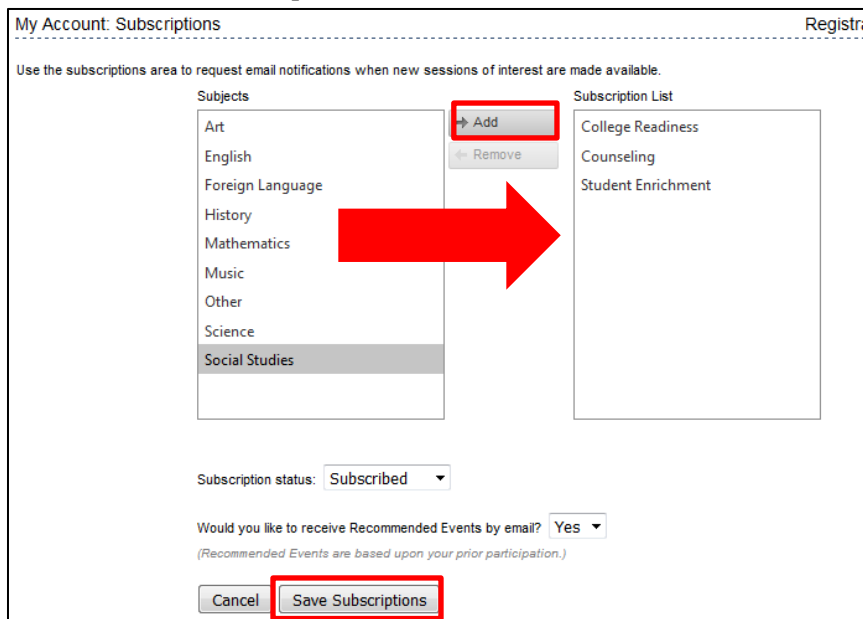
3. Click “New Users-Click to create an account”.
4. Complete the form. Click “Save Record”.



The screenshot shows a form with two password input fields labeled 'Password:' and 'Confirm Password:'. Below the fields is a 'Save Record' button, which is highlighted with a red rectangular box.



5. You may use the subscriptions page to request email notifications when new sessions of interest are made available. Select subjects of interest and click “Add” to add them to your subscription list. Click “Save Subscriptions”.



The screenshot shows the 'My Account: Subscriptions' page. It features a list of subjects on the left and a 'Subscription List' on the right. The 'Add' button is highlighted with a red box, and a red arrow points from it to the 'Subscription List'. The 'Save Subscriptions' button at the bottom is also highlighted with a red box. The page includes a 'Subscription status' dropdown set to 'Subscribed' and a question 'Would you like to receive Recommended Events by email?' with a 'Yes' dropdown.

6. Once you have finished working in your new escWorks account, click “Sign Out”.

